



## Student Organization Storage Access Agreement

Please read the agreement below and sign that you understand and agree to the terms.

I understand and agree to the following:

- My Heritage University student identification cards allows me access to the student organization storage during non-business hours.
- I will respect the items of others, and leave the space clean and organized.
- It is my responsibility to secure the door by pulling it shut and checking to make sure it is locked. Security of my student organization belongings, and those of others, is dependent on my diligence.
- Access is given only to the president of each student organization.
- I will not allow access to anyone else, unless I accompany them.
- Access is issued to me personally through the Office of Student Life and Office of Information Technology.
- Access to the building is not allowed Monday through Friday between 12:00 AM and 7:00 AM, Saturday through Sunday between 5:00 PM and 7:30 AM, and Sunday between 4:00 PM and 7:00 AM.

Failure to adhere to this agreement may result in the loss of privilege to use the space. Further consequences may be issued by the Office of Student Life.

Full Name: \_\_\_\_\_

Student ID: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Heritage Email: \_\_\_\_\_

Student Organization: \_\_\_\_\_

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Organization Advisor Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Director of Student Life Signature

\_\_\_\_\_  
Date