



Program Review Workflow Protocol

Report Due Dates and Process

All programs will be required to complete an Initial Program Review Report and submit it to the Program Review Committee in July. The Program Review Committee will provide feedback to the program by fall semester and notify the chair when their next report is due. The reports, along with the Program Review Consensus feedback and final score, will be shared with the Institutional Planning Committee.

Continuous Program Review

Reports will be due *July 1 (or earlier!)* annually, bi-annually, or tri-annually based on the results of the previous report.

- Reports scoring a cumulative of 3.5 or higher overall will be required to submit an updated/new report by July 1 of the third year (3 year cycle).
- Reports scoring a cumulative of 2.5 to 3.4 overall will be required to submit an updated/new report by July 1 of the second year (2 year cycle).
- Reports scoring a cumulative of 1.5 to 2.4 overall will be required to submit an updated/new report by July 1 the following year (1 year cycle).
- Reports scoring below a cumulative 1.5 overall will be required to submit an interim report and meeting with a peer mentor.

Due dates and cycle results will be published by the committee each fall. Programs with external accreditors will be reviewed by the internal committee at least one year prior to external self-study report deadlines.