



Program Review Report

# Program Review Report [Program Name]

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[Date (MM/DD/YYYY)]



## Program Review Report

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## Introduction

*Brief description of program, degrees, concentrations, and certifications offered. Please include a brief narrative explaining new or anticipated changes in competition, regional or national disciplinary standards, or methods of assessment or instruction (e.g. competency-based programs). Include only anticipated changes that are likely to have significant impact on enrollment or faculty work load. (150 words)*

## Program Mission and Purpose

*Provide a brief narrative explaining how the program mission and purpose align with the HU mission. (100 words)*

## Assessment System

### Curriculum Map

*A table identifying program learning outcomes (PLO) and clearly indicating in which courses outcomes are assessed and assessment data collected.*

<b>Curriculum Map TEMPLATE (OPTIONAL)</b>					
	<b>PLO 1</b>	<b>PLO 2</b>	<b>PLO 3</b>	<b>PLO 4</b>	<b>PLO 5</b>
Course 1					
Course 2					
Course 3					
Course 4					
Course 5					
Course 6					
Course 7					
Course 8					
Course 9					

Possible label options

I - initial

E - emerging

D - developing/developed

M - mastery

F - formative

S - summative

X - assessment occurs

### Assessment of Student Learning

At minimum, a table listing program outcomes, aligned courses, brief descriptions of key assignments, and use of rubrics. Assessment system includes multiple modalities, such as surveys and external assessments aligned with program outcomes.

Undergraduate departments should similarly, but separately, list the University’s Student Learning Outcomes assessed in any department offerings identified as General University Course Requirements, including Student Learning Outcomes 4a, 4b, and 4c which we identified for capstone experiences. Otherwise, Student Learning Outcomes may be cross-listed with appropriate program outcomes.

Assessment of Student Learning TEMPLATE (OPTIONAL)					
Learning Outcomes	Assessments Used	Assessment Description	Implementation Status	Measurement Type	
				Internal	External
PLO 1					
PLO 2					
PLO 3					
GUCR 4a					
GUCR 4b					
GUCR 4c					

### Assessment Schedule

Provide a table clearly showing when assessment data related to each outcome will be reviewed and analyzed. Include a brief description of who reviews/analyzes the data, and any additional details to provide clarity, such as the month(s) in which analysis occurs.

Assessment Schedule TEMPLATE (OPTIONAL)					
	Year 1 2022	Year 2 2023	Year 3 2024	Year 4 2025	Year 5 2026
PLO 1					
PLO 2					
PLO 3					
PLO 4					

## Change Informed by Data

*Provide a brief narrative detailing adjustments in curriculum, instruction, and assessment growing out of analysis of data, especially student performance data disaggregated by categories relevant to equity (i.e. race/ethnicity, English Language Learners, socioeconomic status, etc.). Explicitly include the data reviewed, the rationale for change, the plan for evaluating impact, and any evidence of impact. Any proposals to a curriculum committee that were a result of this process should be attached.*

## Faculty Effectiveness

*Provide a table listing for each faculty member their qualifications, course load with enrollments, and advising load. Adjunct faculty need to be included.*

Faculty Name	Qualifications (degree(s))	Course(s) taught	Enrollment (per course)	Advisee load
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*Provide an accompanying narrative addressing the following:*

- 1. What is the evidence that faculty members are adequately supporting student learning? For example, you might include relevant, aggregated student performance data and a summary of end-of-course student feedback. Narrative should also include an explanation of excessive faculty load.*
- 2. What is the evidence that program faculty provide effective advising for students? For example, you might periodically survey students in the major or conduct a focus group about their satisfaction with various aspects of the advising process.*
- 3. Are there sufficient faculty members to support student learning, advising, and meeting of program outcomes? Be specific in identifying needs and provide rationale.*

## Enrollment and Completion

*Provide enrollment data, including trend data, along with demographic data. Include a narrative response to the following questions.*

*Contact the Vice President for Administration/CFO to receive your cost vs. revenue information. If this information is not readily available, please say so.*

- 1. Is the program serving an adequate number of students to ensure its sustainability? This will require an analysis of costs vs. revenue. This response should also consider the program's past and current enrollment, optimal enrollment goals, estimates for maximum enrollment, and service course responsibilities.*
- 2. What support does the program provide to the institution through service responsibilities and shared courses for the majors?*

3. *How does your program track enrollment/completion? What patterns have you noticed?*
4. *Does the program support retention and completion of the degree? What data support this claim and what actions has the program undertaken to achieve their goals?*
5. *How does the program ensure students have adequate opportunities for advising, mentoring, and collaboration?*
6. *What institutional support does the program need to address enrollment and retention?*

## Institutional Resources and Support

### Learning Environment

*Is there sufficient institutional student services support for the learning environment, such as the library collection, equipment, computing, laboratories/studios, or other resources? If not, please provide a thorough explanation of supports needed with accompanying evidence.*

### Faculty Support

*Is there sufficient institutional supporting faculty with the resources it needs to be successful in teaching, service, scholarship, and other professional activities? If not, please provide a thorough explanation of supports needed with accompanying evidence.*

## Reflection and Plan

*Please summarize in a page the following points.*

1. *Overall strengths*
2. *Opportunities for improvement*
3. *Focus and plan for the coming 1-3 years*