



## Admissions Non-Degree-Granting Department Assessment Plan

Assessment Year 2022

Goal	Mission & Strategic Plan Alignment	Measures/ Data Sources	Evidence (Target/Benchmark)
<p><b>Accessibility</b> Goal #1 Meet with students and their families to assist with the admissions process and serve as a resource to ensure that the student has all the valuable information needed in order to make decisions about their education.</p>	<p>Mission: Inclusive student body to overcome the social, cultural, economic and geographic barriers SP: 2.3b</p>	<ul style="list-style-type: none"> <li>• Enrollment dashboard</li> </ul>	<p>300 Interactions Sept. through Dec.  200 Interactions Jan. through April  100 Interactions May through August.</p>
<p><b>Recruitment</b> Goal #2 Largest enrollment year with students having a better understanding of HU resources. Our students will enroll at HU because of their full involvement with other departments from an early start.</p>	<p>Mission: Embrace transformational student-centered education SP: 1.1c 1.2a</p>	<ul style="list-style-type: none"> <li>• Inquiries inputted in JRM</li> <li>• Enrollment Dashboards</li> <li>• JRM Reports</li> <li>• Outlook calendar tracking</li> </ul>	<p>Target will be tracked with applications received.  300 Sept. – Dec. 200 Jan. -- April 100 May-August</p>
<p><b>Community Outreach</b> Goal #3 The office of Admissions will participate in events within the community and on campus to bring awareness and educate community members about obtaining a higher education at HU</p>	<p>Mission: Rooted in the homeland of the Yakama Nation SP: 1.2d 2.1a-c</p>	<ul style="list-style-type: none"> <li>• Community/school presentations tracked by events coordinator</li> </ul>	<p>HU Events coordinator will be tasked with coordinating and participating in the following events:  80 Sept. through Dec. 50 Jan. through April 50 May through Aug.</p>

<b>Student Support</b> Goal #4 Build to have a stronger interdepartmental support system in order to best serve HU students.	Mission: transformational student-centered education SP: 2.3c	<ul style="list-style-type: none"> <li>Shared dashboards from other departments</li> </ul>	Dec 2022 develop better tracking metrics that identify FA, Registrar, and Advising progress and creation of dashboards to publish results weekly.
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### Assessment Schedule

Goal	When data is collected & by whom	When data is reviewed & by whom
Goal #1	<ul style="list-style-type: none"> <li>Every four months sent by Jessica Collins</li> </ul>	Director and VP admissions one week prior to the release date
Goal #2	<ul style="list-style-type: none"> <li>Every four months sent by Jessica Collins</li> </ul>	Director and VP Admissions one week prior to the release date
Goal #3	<ul style="list-style-type: none"> <li>Every four months sent by Sergio Avila</li> </ul>	Director and VP Admissions one week prior to the release date
Goal #4	<ul style="list-style-type: none"> <li>Weekly, beginning in February of each year through the 10 day census date at the beginning of fall term by each respective department head</li> </ul>	Director and VP Fin Aid/Finance VP Student Affairs Registrar Director and VP of Admissions All weekly

### Information Sharing

Results and Analysis will be shared with the following:

- Assessment Committee, reoccurring agenda date/month TBD