FUNDING RUBRIC FOR THE ACADEMIC TRAVEL FUNDING COMMITTEE (ATFC)

	0	1	2	3
Last funded travel from the ATFC	Last semester	Last academic year	> 1 year ago	Never
Recognition at conference	None	Receiving an award – state level	Receiving an award – National Level	Receiving an award – International level
Academic Relevance	None	Attending conference only	Presenting with group/ paper/ poster project	Presenting + member of organizing committee
External funding	Fully funded by club/grant/scholarship	Some funding available	Matching funds available	No other funding available/ self-funded
Academic support	No support from faculty	Faculty advisor recommendation (1 form submitted)	Faculty advisor + instructor recommendation (2 forms submitted)	Faculty Advisor + Instructor + other personal/professional recommendations submitted (2+ forms submitted)
Heritage Mission statement	Does not support Heritage Mission statement	Supports mission statement and upholds 2 of the core themes - articulated in oral or written presentation	Supports mission statement and upholds at least 3 of the core themes - articulated in oral or written presentation	Fully embodies mission statement and core themes - articulated in oral or written presentation
BONUS POINTS *applied to your next request for travel funds from this committee	N/A	N/A	Provided pictures of event, but no summary	Provided at least 3 pictures and summary of experience for HU News you can use!
TOTALS				

FINAL RUBRIC SCORE: _____

Point Scale:

- **0-6: No funding**
- **7- 12 : $200 max funding**
- **13-15: $200-$400 funded at the discretion of the travel funding committee**
- **16 -18: $500 maximum funding**

Final awards will be determined at the discretion of by the ATFC