

Academic Skills Center Assessment Plan
Assessment Year: 2020-2021

Goal	Mission & Strategic Plan Alignment	Measures/ Data Sources	Evidence (Target/Benchmark)
Goal #1: Safe and welcoming spaces (physical and virtual) will ensure students equitable access to and utilization of multiple modes of academic support (tutoring, technology, resources, tools, software, etc.).	Mission: multi-cultural and inclusive student body; student-centered education; overcome the social, cultural, economic and geographic barriers that limit access to higher education SP: 1.2; 1.3	disaggregated by demographics a. Tutor logs – demographics & modes b. Student satisfaction survey, end of semester c. SGA student perception survey (annual) d. Post-tutoring session satisfaction survey e. Smarthinking data	a. Students served are a representative sample of the whole student population to determine students who are at risk of falling into the equity gap. Criteria for “at risk” students need to be defined. b. Baseline needs to be established. c. Baseline needs to be established. d. Baseline needs to be established. e. Baseline needs to be established.
Goal #2: Students will experience high-quality academic tutoring and college-readiness mentoring (both peer and professional). Goal #2.5: ASC will become and maintain CRLA certification	Mission: student-centered education; empowers students to overcome barriers SP: 1.1; 1.2	a. Tutor logs b. Student satisfaction survey, end of semester c. SGA student perception survey (annual) d. Post-tutoring session satisfaction survey e. Application/vetting data f. Smarthinking data Once CRLA certification obtained, include CRLA certs for tutors	a. Benchmark: having enough content tutors at specific times of day when demand occurs. b. Baseline needs to be established. c. Baseline needs to be established. d. Baseline needs to be established. e. 100% of tutors have been vetted f. Baseline needs to be established.
Goal #3: Tutors and Intake Specialists will develop leadership skills to take with them beyond the ASC as a result of professional learning communities facilitated by ASC Leadership.	Mission: cultivates leadership SP: 2.3	a. Tutor trainings – Socratic surveys b. Annual/bi-annual reviews c. Self-reflections	a. Baseline needs to be established. b. Baseline needs to be established. Define “success” c. Baseline needs to be established.

Assessment Schedule

Goal	When data collected & by whom	When data reviewed & by whom
Goal #1: Safe and welcoming spaces (physical and virtual) will ensure students equitable access to and utilization of multiple modes of academic support (tutoring, technology, resources, tools, software, etc.).	<ul style="list-style-type: none"> a. Data Specialist, end FA SP semester (Jan, June) b. Associate Coordinator, Dec c. Student Life Coordinator, Feb d. Data Specialist, end of every month e. Data Specialist, end FA SP semester (Jan, June) 	<ul style="list-style-type: none"> a. ASC Leadership Team (Jan, June) b. ASC Leadership Team, June c. ASC Leadership Team, April d. ASC Leadership Team, end of every month e. ASC Leadership Team (Jan, June)
<p>Goal #2: Students will experience high-quality academic tutoring and college-readiness mentoring (both peer and professional).</p> <p>Goal #2.5: ASC will become and maintain CRLA certification</p>	<ul style="list-style-type: none"> a. Data Specialist, end FA SP semester (Jan, June) b. Associate Coordinator, Dec c. Student Life Coordinator, Feb d. Data Specialist, end of every month e. Data Specialist, start of every semester and upon hiring f. Data Specialist, end FA SP semester (Jan, June) 	<ul style="list-style-type: none"> a. ASC Leadership Team (Jan, June) b. ASC Leadership Team, June c. ASC Leadership Team, April d. ASC Leadership Team, end of every month e. ASC Leadership Team, end of semester (Jan, June) f. ASC Leadership Team (Jan, June)
Goal #3: Tutors and Intake Specialists will develop leadership skills to take with them beyond the ASC as a result of professional learning communities facilitated by ASC Leadership.	<ul style="list-style-type: none"> a. Learning Lab Director, bi-weekly b. ASC Leadership Team, June c. ASC Leadership Team, June 	<ul style="list-style-type: none"> a. ASC Leadership Team, bi-weekly b. ASC Leadership Team, set baseline for process c. ASC Leadership Team, set baseline for process

Information Sharing

Results and Analysis will be shared with the following:

- Assessment Committee, reoccurring agenda date/month TBD
- Funding sources – CAMP, TRIO, etc.
- President and VPs (high-level)
- Provost’s Council
- Tutors and ASC Staff