



**Program Review Committee
Minutes
Wednesday, September 6, 2023, 12:05pm – 12:55pm
Zoom**

Members in attendance: David Laman, Matt Kincaid, Blake Slonecker, Gloria Jones-Dance, SaraBecca Martin, Mary James, Melissa Hill (arrived at 12:40). **Recorder:** Cassie Walker

David Laman called the meeting to order at 12:04 pm.

SaraBecca Martin brought the issue of late reports to the committee. The committee discussed what can be done to help department chairs get their reports turned in on time. There have been several departments that have requested and received multiple extensions. There was discussion about making the report simpler and more streamlined, which will happen, but for right now the reports need to be turned in ASAP. SaraBecca Martin will speak with Provost Mel Hill and have Mel Hill speak with the department chairs to get the current reports turned in no later than September 15, 2023.

SaraBecca Martin will draft a new report structure for committee review, for implementation next year (spring 2024).

Review of programs.

MLS. Received an overall score of 3.3, so they will be on a 2 year cycle

Teacher Prep. Received an overall score of 2.8, so they will be on a 2 year cycle

Humanities. Will review in October meeting.

Meeting adjourned at 1:00 pm.